

# **Premises Licence**

PREM1344
ce survey map reference or description:
Post Code: SK11 9JY

# Licensable activities authorised by the Licence:

Live Music
Recorded Music
Performance of Dance
Performance of Plays
Film Exhibitions
Sale and supply of alcohol

Anything of similar desc to live music, recorded music and dance

Late Night Refreshment

# The times the Licence authorises the carrying out of licensable activities:

**Live Music** (Both indoors and outdoors) Monday to Sunday 11:00 to 23:00

Recorded Music (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

**Performance of Dance** (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

**Performance of Plays** (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

Film Exhibitions (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

Sale and supply of alcohol

Monday to Sunday 11:00 to 00:00

Anything of similar desc to live music, recorded music and dance (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

Late Night Refreshment (Both indoors and outdoors)

Monday to Sunday 23:00 to 00:00

# The opening hours of the Premises:

Monday to Sunday 11:00 to 01:00

Where the Licence authorises supplies of alcohol, whether these are on and/or off supplies:

Supply for both On and Off the premises

#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of **Premises Licence:** 

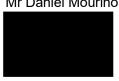
Hide & Seek Festival Ltd Apartment Ns 408, Royal Mills 2 Cotton Street Manchester M4 5BD

Registered number of holder, for example company number, charity number (where applicable):

11774010

Name, address and telephone number of designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol:

Mr Daniel Mourino



Personal Licence number and issuing authority of Personal Licence held by designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol:
Personal Licence Number:
Issuing Authority: Manchester City Council

Licence Issued: .....

Signed By: Amanda Fallows On Behalf of Cheshire East Borough Council

## **Annex 1 - Mandatory Conditions (as applicable)**

- 1. No supply of alcohol may be made under this Premises Licence
  - a) at a time when there is no designated premises supervisor in respect of the Premises Licence, or
  - b) at a time when the designated premises supervisor does not hold a Personal Licence or his Personal Licence is suspended.
- 2. Every supply of alcohol under this Premises Licence must be made or authorised by a person who holds a Personal Licence.

# Where a Village Hall is exempt from needing DPS under s.19 Licensing Act 2003

Every supply of alcohol under the premises licence must be made or authorised by the Management Committee.

## Mandatory condition where the licence authorises the exhibition of films

The admission of children to the exhibition of any film must be restricted in accordance with section 20 of the Licensing Act 2003. Admission of children must be restricted in accordance with any recommendation made by the British Board of Film Classification or the Licensing Authority.

## Prohibited conditions: plays

- 1. In relation to a premises licence which authorises the performance of plays, no condition may be attached to the licence as to the nature of the plays which may be performed, or the manner of performing plays, under the licence.
- 2. But subsection (1) does not prevent a licensing authority imposing, in accordance with section 18(2)(a) or (3)(b), 35(3)(b) or 52(3), any condition which it considers necessary on the grounds of public safety.

#### **Mandatory condition: Door supervision**

Each individual engaged in security activities at the premises must either:

- a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- b) be entitled to carry out that activity by virtue of Section 4 of the Private Security Industry Act 2001.

# LICENSING ACT 2003 (MANDATORY LICENSING CONDITIONS)( AMENDMENT) ORDER 2014

#### MANDATORY CONDITIONS

#### Condition 1

- 1. The responsible person must ensure that staff on relevant premises no not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
  - a) Games or other activities which require or encourage, or are designed to require or encourage individuals to
    - i. Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. Drink as much alcohol as possible (whether within a time limit or otherwise);

- b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period fo 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

# **Condition 2**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

# **Condition 3**

- 1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- 2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- 3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
  - a) A holographic mark, or
  - b) An ultraviolet feature

#### **Condition 4**

The responsible person must ensure that -

- a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
  - i. Beer or cider: ½ pint;
  - ii. Gin, rum, vodka or whisky: 25ml or 35ml; and
  - iii. Still wine in a glass: 125ml;
- b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

# The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- For the purposes of the condition set out in paragraph 1
  - a) 'duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - b) 'permitted price' is the price found by applying the formula—

$$P = D + (D \times V)$$

Where —

- i. P is the permitted price,
- ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c) 'relevant person' means, in relation to premises in respect of which there is in force a premises licence
  - i. the holder of the premises licence,
  - ii. the designated premises supervisor (if any) in respect of such a licence, or
  - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d) 'relevant person' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e) 'valued added tax' means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
  - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

# Annex 2 - Conditions consistent with the Operating Schedule

# **Public Safety**

- 1. Appropriate and sufficient first aid and medical equipment and staff shall be available and employed at the premises throughout the course of any event.
- 2. The premises shall maintain a comprehensive incident log(s) throughout the course of any event. The log book will be completed for an incident of crime and disorder that takes place within the licensed premises. The log will be made available on request to officers from Cheshire East Council Licensing Authority, Trading Standards or Cheshire Constabulary.
- 3. The premises licence holder shall maintain public liability insurance.
- 4. Entrances and exits to the licensed premises, including temporary structures within the licensed premises, will be kept clear at all times and will be adequately illuminated during periods of darkness. If required by Cheshire East Council Licensing Authority, a lighting check will be carried out in consultation with the appropriate responsible authorities prior to the premises being opened to the public.
- 5. Adequate lighting levels will be maintained within any temporary structure and emergency lighting to the satisfaction of the appropriate responsible authority shall be provided in such temporary structures.
- 6. No special effects including lasers, strobe lights, stage pyro, smoke, vapour or fireworks shall be used without the prior approval of Cheshire East Council Licensing Authority and Cheshire Fire and Rescue Service.
- 7. The premises licence holder shall ensure that adequate sanitary provisions and hand washing and drying facilities are provided for the number of people expected to attend any event, and be proportional to the general audience split and profile. Toilets shall be kept in good order and repair and serviced throughout the event to ensure that they are kept safe, clean and hygienic.
- 8. Drinks (both alcoholic and non-alcoholic) shall not be sold or served in glass containers at any time.
- 9. The venue and all equipment, furnishings, fittings and the like shall be constructed, provided and maintained so as to be in a thoroughly safe condition for entertainment purposes.
- 10. Suitable records shall be kept by the premises licence holder or his agent regarding fire safety precautions, electrical installations and the construction of the built environment.
- 11. Authorised officers of Cheshire East Council Licensing Authority, Cheshire Fire and Rescue Service, North West Ambulance Service and Cheshire Constabulary shall have free access to all parts of the licensed premises for the purpose of inspection at all reasonable times.
- 12. The premises licence holder shall ensure that the premises licence and all conditions attached thereto are retained at the licensed premises and are available for inspection at all reasonable times by authorised officers of Cheshire East Council Licensing Authority, Cheshire Fire and Rescue Service, the Ambulance Service and Cheshire Constabulary.
- 13. All electrical installations and equipment will comply with the general requirements of the Electricity at Work Regulations 1989 and with the general provisions of the Purple Guide or any replacement guidance. The premises licence holder will employ competent persons to assess the electrical requirements at the event and the compatibility of the electrical supply

with the equipment used and take all reasonable measures to ensure so far as is reasonably practicable the safety of all persons at the event.

- 14. All generators on the premises shall be diesel driven.
- 15. Suitable and sufficient firefighting provision will be produced and maintained on the licensed premises for the duration of each even to the satisfaction of Cheshire Fire and Rescue Service.
- 16. The fire retardency characteristics of all tents, drapes and scenery used in or on any temporary structures will be to the satisfaction of Cheshire Fire and Rescue Service.
- 17. The siting of all vehicles, generators, tents, marquees etc. shall be to the satisfaction of Cheshire Fire and Rescue Service.
- 18. Concessions with cooking facilities shall be positioned to the satisfaction of Cheshire Fire and Rescue Service.

#### **Prevention of Public Nuisance**

- 19. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
- 20. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- 21. The premises licence holder shall appoint a suitably qualified and experienced acoustic consultant in relation to any event. The consultant shall advise on acoustic arrangements and sound levels prior to any event and shall be present and contactable by Cheshire East Council Environmental Health throughout any event.
- 22. Throughout any event, regular noise assessments will be completed by a competent person/persons at the boundary of any noise sensitive premises. Steps shall be taken to reduce the level of noise if these assessments deem it necessary. A record of these assessments shall be made and shall include the time and location of the assessment, the person making the assessment, the results and any remedial action taken.
- 23. The premises licence holder shall submit a Noise Management Plan to Cheshire East Council Environmental Health at least 56 days prior to any event, with the plan to be finalised in conjunction with Cheshire East Council Environmental Health at least 28 days prior to any event. This will include:
  - a. A site layout plan detailing stage locations, speaker orientations, car parking locations and the locations of the nearest noise sensitive areas;
  - b. A stage program including the time each act is performing and the type of music being performed;
  - c. Details of the consultation measures that will take place or have taken place with potentially affected occupants of noise sensitive premises;
  - d. A sound assessment with details and proposals for monitoring of sound during any event and controlling/amending levels if required.
- 24. Correspondence shall be distributed at least 2 weeks prior to any event taking place to local residents and businesses within at least 0.5 miles of the site to advise on the details of the upcoming event, including at minimum the date, name and type of event; dates and times of sound checks; times of amplified music performances throughout the event; contact name and number of a person who shall be available at all times to respond to any concerns or complaints; dates and times of any firework displays (if applicable).

- 25. The premises and its exterior shall be cleared of litter at regular intervals throughout any event, and fully and promptly following any event.
- 26. Notices will be positioned at the public exits to any event requesting customers to leave in a quiet and orderly manner.

## **Protection of Children from Harm**

- 27. No entry shall be permitted to persons under 18 years of age.
- 28. A Challenge 25 Policy shall be implemented in full at the entrance to any event carried out under this licence, with full and appropriate identification sought from any person who appears to be under the age of 25. The only acceptable forms of identification shall be photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram. Any person who cannot produce full and appropriate identification when requested to do so shall not be permitted entry to the premises.
- 29. Those purchasing tickets to the event shall be advised in advance of the event to bring appropriate identification with them.
- 30. A Challenge 25 Policy shall further be implemented in full in respect of all sales of alcohol.
- 31. All staff who are to sell alcohol will be trained, and such training will include the Challenge 25 Policy and its operation.
- 32. Notices must be displayed in prominent positions at each point of sale indicating that the Challenge 25 Policy is in force and advising what forms of ID are acceptable.

## **General – All Licensing Objectives**

- 33. Licensable activities shall be permitted to take place under this licence on two days per calendar year (plus dispersal time in the early hours of the following morning). The day on which these activities are to take place shall be notified to Cheshire East Council Licensing Authority and Environmental Health Team and Cheshire Constabulary at least 120 days prior to any proposed event.
- 34. Any events taking place at the premises shall accord with The Purple Guide A Guide to Health, Safety and Welfare at Music and Similar Events.
- 35. No more than 9999 persons shall be permitted on the premises (excluding staff/security).
- 36. Admission to the licensed premises will be by ticket only unless otherwise approved by Cheshire East Council Licensing Authority, and the premises licence holder shall use all appropriate media such as website, social media and email to communicate appropriate information and conditions to ticket holders in advance of any event.
- 37. Ticket printing manifests and sales figures will be provided on request to Cheshire East Council Licensing Authority.
- 38. The ticketed capacity will not exceed the maximum capacity permitted by the premises licence.
- 39. Appropriate arrangements by way of barriers, gate systems, security or other provision will be made, in agreement with the responsible authorities, to prevent unauthorised access to the licensed premises and manage entry to the licensed premises.

- 40. SIA registered door supervisors shall be employed at a ratio of at least 1:100 persons throughout any event taking place under this premises licence.
- 41. A log of those door staff employed shall be maintained at the premises and shall include:
  - a. the number of door staff on duty;
  - b. the identity of each member of door staff and their SIA number;
  - c. the times the door staff are on duty.
- 42. The premises licence holder shall submit a Security and Stewarding plan to Cheshire Constabulary at least 56 days prior to any proposed event, with the plan to be finalised in conjunction with Cheshire Constabulary at least 28 days prior to any proposed event.
- 43. The premises licence holder shall submit a Traffic Management Plan to Cheshire Constabulary and Cheshire East Highways at least 56 days prior to any proposed event, with the plan to be finalised in conjunction with Cheshire Constabulary at least 28 days prior to any proposed event.
- 44. The premises licence holder shall submit an Event Management Plan (EMP) to Cheshire East Council Licensing Authority for full and detailed consultation through a multi-agency forum at least 56 days prior to any event, with the plan to be finalised in conjunction with the responsible authorities at least 28 days prior to any proposed event. This will include:
  - a. Contact details of the persons/organisations responsible for:
    - i. Overall event safety control;
    - ii. Medical and first aid provision;
    - iii. Site management and structural integrity of temporary structures;
    - iv. Crowd management, stewarding and security;
    - v. Fire safety;
    - vi. Configuration and control of sound systems;
    - vii. Management of car parking;
    - viii. Management of concessions;
    - ix. Provision and maintenance of water supplies;
    - x. Welfare and provision of information:
    - xi. Reception, collection and removal of litter and other waste on and off site;
  - b. Detailed proposals/timings of entertainment, together with information regarding any special effects;
  - c. Details of concessionary activities including food, bars and retail sales;
  - d. Details of types and locations of signage;
  - e. A site safety plan including site safety rules, requirements for construction an breakdowns of site, structural safety calculations, drawings of temporary structures and safety barriers, details of electrical installations and lighting arrangements;
  - f. Incident contingency and emergency plans (including a major incident plan);
  - g. Details for the provision of cleaning and maintenance of sanitary accommodation, washing facilities and drinking water;
  - h. Details for the collection and disposal of litter and other waste;
  - i. Details of welfare arrangements and facilities and provision of information on site.

The EMP will specify the dates by which any obligations within it must be complied with.

- 45. Staff will be trained in the requirements of the Licensing Act 2003 in relation to the licensing objectives, and the laws relating to under age sales and the sale of alcohol to intoxicated persons.
- 46. A refusals log will be maintained at each point of sale, recording the time of the refusal, the member of staff refusing and the reason for such refusal. This log will be made available on

request to officers from Cheshire East Council Licensing Authority, Trading Standards or Cheshire Constabulary.

- 47. A search policy shall be implemented and adhered to during the course of any event.
- 48. The premises will operate a zero tolerance policy in respect of drugs. Any person found using drugs will be removed from the premises. Any person found to be dealing drugs will be detained (when it is safe and reasonable to do so) and the police informed immediately. Any drugs seized will be securely stored and handed over to police following any event.

# Annex 3 - Conditions attached after a hearing by the Licensing Authority

Not applicable.

Annex 4 - Plans



# **Premises Licence Summary**

Premises Licence Number:	PREM1344
Premises Details	
Postal address of Premises or, if none, ordnar	nce survey map reference or description:
Hide & Seek - Capesthorne Hall & Grounds Capesthorne Hall Congleton Road Siddington Macclesfield	
Post Town: Siddington	Post Code: SK11 9JY
Telephone Number:	
NATIonan Alas Linguis de Alors Linguis de Alas de Anno 1	
Where the Licence is time limited, the dates:	
Not applicable	

# **Licensable activities authorised by the Licence:**

Live Music
Recorded Music
Performance of Dance
Performance of Plays
Film Exhibitions
Sale and supply of alcohol
Apything of similar does to

Anything of similar desc to live music, recorded music and dance

Late Night Refreshment

# The times the Licence authorises the carrying out of licensable activities:

**Live Music** (Both indoors and outdoors) Monday to Sunday 11:00 to 23:00

Recorded Music (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

**Performance of Dance** (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

Performance of Plays (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

Film Exhibitions (Both indoors and outdoors)

Monday to Sunday 11:00 to 23:00

Sale and supply of alcohol Monday to Sunday 11:00 to 00:00
Anything of similar desc to live music, recorded music and dance (Both indoors and outdoors) Monday to Sunday 11:00 to 23:00
Late Night Refreshment (Both indoors and outdoors) Monday to Sunday 23:00 to 00:00
The opening hours of the Premises:
Monday to Sunday 11:00 to 01:00
Where the Licence authorises supplies of alcohol, whether these are on and/or off supplies:
Supply for both On and Off the premises
Name, (registered) address of holder of Premises Licence:
Hide & Seek Festival Ltd Apartment Ns 408, Royal Mills 2 Cotton Street Manchester M4 5BD
Registered number of holder, for example company number, charity number (where applicable):
11774010
Name of decignated Promises Cunaryicar where the Promises License sutherises for the
Name of designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol:
Mr Daniel Mourino
State whether access to the Premises by children is restricted or prohibited:
Not applicable

Signed By: Amanda Fallows On Behalf of Cheshire East Borough Council

Licence Issued: .....



#### Licensing Act 2003 - Premises Licence

#### **Duration of a Premises Licence**

A premises licence has effect until such a time that it is suspended, revoked or surrendered.

#### Duty to notify change of name or address

The holder of a premises licence must, as soon as is reasonably practicable, notify the relevant licensing authority of any change of name or address.

Where the designated premises supervisor (DPS) under a premises licence is not the holder of the licence, he should notify the licensing authority of a change in name or address as soon as possible. The DPS must also notify the holder of the premises licence.

Failure without reasonable excuse to comply with the above is an offence, and a person will be liable on summary conviction to a fine not exceeding level 2 on the standard scale (ie£500)

#### Duty to keep and display licence

The holder of a premises licence must ensure that the licence or a certified copy of it is kept at the premises in the custody of or under the control of the holder of the licence or a person who works at the premises whom the premises licence holder has nominated in writing. A notice should be prominently displayed at the premises specifying the position of any such nominee.

The premises licence holder has a duty to ensure that a summary of the licence or a certified copy of that summary is prominently displayed at the premises.

Failure without reasonable excuse to comply with the above is an offence, and a person will be liable on summary conviction to a fine not exceeding level 2 on the standard scale (ie £500)

#### Duty to produce licence

A constable or an authorised person may require production of the premises licence for examination. An authorised person must, if requested, produce evidence of his authority to exercise the power.

Failure without reasonable excuse to comply with the above is an offence, and a person will be liable on summary conviction to a fine not exceeding level 2 on the standard scale (ie £500)

#### Theft or loss of premises licence

Where a premises licence or summary is lost, stolen, damaged or destroyed, the holder of the licence may apply to the relevant licensing authority for a copy of the licence or summary. A fee of £10.50 is payable in relation to such an application.

Where an application is made for a replacement licence or summary the licensing authority must issue the holder of the licence with a licence or summary if it is satisfied that –

- (a) the licence or summary has been lost, stolen, damaged or destroyed; and
- (a) where it has been lost or stolen, the holder has reported that loss or theft to the police.

#### Surrender of premises licence

Where the holder of a premises licence wishes to surrender his/her licence he/she may give the licensing authority a notice to that effect. The notice must be accompanied by the premises licence, or where that is not practicable, by a statement of the reasons for the failure to provide the licence. Where a notice of surrender is given, the premises licence lapses on receipt of the notice by the licensing authority.

#### Death, incapacity, insolvency of licence holder

A premises licence lapses if the holder of the licence -

- (a) dies,
- (a) becomes mentally incapable (within the meaning of section 13(1) of the Enduring Powers of Attorney Act 1985)
- (b) becomes insolvent,
- (c) is dissolved, or
- (d) if it is a club, ceases to be a recognised club

(subject to provision for re-instatement in certain circumstances).

# Custody of Premises Licence Licensing Act 2003 – S.57 (3)(b)

# S.57 Duty to keep and produce licence

Signed

Position

- (2) The holder of the premises licence must secure that the licence or a certified copy of it is kept at the premises in the custody or under the control of-
  - (b) a person who works at the premises and whom the holder of the licence has nominated in writing for the purposes of this subsection
- (3) The holder of the premises licence must secure that-

.....

- (b) a notice specifying the position held at the premises by any person nominated for the purposes of subsection (2), are prominently displayed at the premises.
- (4) The holder of a premises licence commits an offence if he fails, without reasonable excuse, to comply with subsection (2) or (3).